



Copper Valley Development Association, Inc.

P.O. Box 9, Glennallen, AK 99588 * 907-822-5001 phone * 907-822-5009 fax
www.coppervalley.org * cvda@cvinet.net

Request for Assistance Form

Please complete the following information to the best of your knowledge and return to CVDA. Your completed request will be given to the Board of Directors at the earliest possible time for consideration. You may be asked to supply more information before Board Approval.

Date	
Name of Project Sponsor/Manager	
Organization Represented	
Position or Title	
Mailing Address	
City, State, Zip	
Telephone	
Email address	
Project or Activity Name	
Are you a current CVDA member?	

Type of Organization:

- Tribal Entity
- Non-Profit Organization/Community Assoc.
- Small Business
- Other _____

What CVDA program area does the project address?

- Economic development
- Community development
- Tourism
- Infrastructure
- Health & Social Services

Project Background

Please provide a brief summary of the proposed project or activity.

What will be accomplished?

What community needs will be met?

Who will directly benefit from the project or activity? _____

Who will have ownership of any physical product related to the project? _____

Who will be responsible for continued operation and maintenance of the implementation of the project?

Project History

How long have you or your organization been working towards this project or activity? _____

What has been accomplished to date?

Check the boxes corresponding with the relevant paperwork that you have completed for your project:

- Business plan
- Financial statements
- Business license
- Other required licenses
- Insurance
- Incorporation, LLC or other business type filing with State of AK
- Federal Employer Identification # (EIN)
- Unemployment Insurance Identification Number

For non-profits: IRS tax exempt status DUNS # Established Board of Directors

Do you have current partners in this effort? If so, who?

Project Funding

What is the estimated total project cost? _____

What funds are currently available? _____

How will you fund the remainder of the project? _____

What type of assistance are you seeking from CVDA? *Please mark all that apply.*

- Marketing and advertising technical assistance
- Business plan development technical assistance
- State and federal business licensing and filing assistance
- Referrals to local and statewide business resources
- Networking with other businesses
- Computer to develop products (no printing is available)
- General consultation (by appointment)
- _____

If you have a project or business plan, please attach along with any other background information on your organization and include your mission or vision statement.

Submit application to: Copper Valley Development Association, Inc., P.O. Box 9, Glennallen, AK 99588
Fax: 822-5009 or email: cvda@cvinternet.net